

Summer 2019 Fire Alarm Inspections

Request for Proposals 19-263-0415

Issue Date:	Friday, April 19, 2019
Responses Due:	By 10 AM (CST), Wednesday, May 08, 2019 RFP Materials may be delivered via postal services, hand delivery or email. Materials are to be delivered to: Mulvane USD 263 628 E Mulvane St PO Box 130 Mulvane, KS 67110 Attn: Summer 2019 Fire Alarm Inspection Email RFP to: Carolyn Young, cyoung@usd263.org Subject: Summer 2019 Fire Alarm Inspection
Issuing Agent:	Richard Hampton
Email Contact:	rhampton@usd263.org
Telephone Contact:	Office: 316-777-0442 Cell: 316-651-7981
Site Inspection Window:	04/19/2019 – 05/06/2019 Please call to arrange inspection if needed.

Mulvane USD 263 is seeking a contractor to perform fire alarm system inspections for all building locations owned and operated by the Mulvane USD 263 school district. These inspections must be completed during the summer break from 05/22/2019 – 07/20/2019. USD 263 will schedule needed repairs with the agency that best suits the district's needs and are not guaranteed with the award of this RFP.

Cost along with meeting the requested certifications and testing guidelines will decide the award of this RFP. It is the respondent's responsibility to address all elements of this RFP. Respondents whose proposal does not meet qualifications or is not delivered at the specified time and location will not be considered. USD 263 reserves the right to reject all RFP (S) and restart the process if it is deemed in the best interest of the school district.

All solicitation documents may be located on the Mulvane USD 263 website. All documents pertaining to this solicitation are posted at this location.

<https://www.usd263.com/vnews/display.v/SEC/Bid%20Information>

Site Visits

Site visits must be scheduled with Richard Hampton or his designee. Site visits can be scheduled by phone (316)651-7981, or via email rhampton@usd263.org. Site visits must be scheduled prior to Monday, May 06, 2019 and occur between the hours of 7:00 AM (ET) and 3:00 PM (ET), Monday through Friday, except school holidays.

Qualifications:

NFPA 72: 10.2.2.5 Service personnel shall be qualified and experienced in the inspection, testing, and maintenance of fire alarm systems. Examples of qualified personnel shall be permitted to include, but shall not be limited to, individuals with the following qualifications:

- (1) Factory trained and certified
- (2) National Institute for Certification in Engineering Technologies fire alarm certified
- (3) International Municipal Signal Association fire alarm certified
- (4) Certified by a state or local authority
- (5) Trained and qualified personnel employed by an organization listed by a national testing laboratory for the servicing of fire alarm systems

Testing Scope at each building where applicable:

1. Inspections performed must meet the National Fire Protection Association Standard 72 (*National Fire Alarm Code*) and city, county, and state code/regulations.
2. The awarded proposer must provide a full report of all inspections with any required and/or recommended repairs.
3. The report must include device #/name, type of device, location & pass or fail.
4. A report detailing repairs along with pricing should be supplied as soon as possible following the system inspections.

Required inspection test of all devices

Inspection of control panel (s)	Test duct detectors
Verify monitoring connections* <small>dedicated and capture</small>	Test smoke detectors
Inspection of annunciator	Test tamper switches
Test pull stations	Test flow switches
Test bells	Test ground fault detection circuitry, <small>if/applicable</small>
Test audible and visual devices	Test for grounded field wiring, <small>if/applicable</small>
Test elevator recall, <small>if/where applicable</small>	Load test of standby batteries
Test door holders	

*The stadium is not a monitored system

Timeline:

These inspections must be completed during the summer break from 05/22/2019 – 07/20/2019 during normal business hours. Some buildings have activities that will need to be worked around.

Respondent Document Requirements:

1. List certifications of your organization.
2. List certifications of site personnel that will be performing the inspections.
3. List of references from schools or organizations in our area that have used your inspection services.
4. A blank copy of your inspection form.
5. Cost worksheet to complete scope of work.
6. Include any and all service and performance guarantee(s) with submission of your bid.

Cost Proposal

All respondents must complete the cost proposal form included with this solicitation.

- 1) Pricing not entered in the cost proposal form will not be considered and the response may be deemed non-responsive.
 - a) If additional space is needed, an attachment must be added and also must specify details in relation to cost.

Fire Alarm Inspection Cost

Location	Fire Alarm Panel	Inspection Cost
Mulvane USD 263 Central Office 628 E Mulvane St, Mulvane KS	Simplex #4002-8001	\$
WD Munson Elementary School 1007 Westview, Mulvane KS	Simplex #4010	\$
Mulvane Grade School 411 SE Louis Dr, Mulvane KS	Simplex # 4010 ES	\$
Mulvane Middle School 915 Westview, Mulvane KS	Simplex # 4010	\$
Mulvane High School 1900 N Rock Rd, Mulvane KS	Simplex # 4020-8001	\$
Mulvane Stadium Complex 915 Westview, Mulvane KS	Siemens/Cerberus # FC901	\$

RETURN ALL DOCUMENTS: Failure to complete and return all documents and requested certifications and references in their entirety may result in a submission being rejected.

Response Submission Forms

For Solicitation: Summer 2019 Fire Alarm Inspection RFP 19-263-0415

Name Signature

Date

RESPONDENT NAME (Print): _____

Contact Information:	
----------------------	--

