

**Bid Request**  
**Mulvane USD 263**  
**Food Service Bread Bid**

Mulvane USD 263 is seeking bids on the following products or services. All bidders are welcome to supply bids according to the specifications and requirements contained within this bid request.

**Bid Submission, Acceptance, and Opening**

All bidders must comply with K.S.A.44-1030 regarding Equal Opportunity Employment. Bids and bid process will comply with all Kansas bid laws. Contracts resulting from a bid that is found to be contrary to law may be revoked.

Bids are due within the USD 263 administrative center, 628 E Mulvane St. Mulvane KS 67110, no later than **3:00 P.M. (all times are central time) April 22, 2019**. Bids will be opened at **9:30 A.M on Wednesday April 24<sup>th</sup>, 2019 at the USD 263 administrative center front conference room, 628 E Mulvane St. Mulvane KS 67110**. USD 263 is not responsible for bids not delivered prior to the opening time by outside agencies, or server delays. All bids received after the posted date and time will be rejected and will be returned unopened if received via delivery or mail. The USD 263 Board of Education reserves the right to reject any and all bids. Bids must be submitted in a sealed envelope and marked in the lower left-hand corner as “Bread Bid 2019-2020”.

Please address the envelope to:

Mulvane USD 263  
Attn: Carla Gilbert  
PO Box 130  
628 E Mulvane  
Mulvane, Kansas 67110

Fax bids are allowed; however, confidentiality is not guaranteed. Bids sent by fax should be clearly noted as a bid and should be addressed to Carla Gilbert and marked with the words “Bread Bid 2019-2020” at the top of the bid. The USD 263 administrative fax number is 316-777-3001. USD 263 personnel will place all bids received by fax into a sealed envelope to await bid openings.

E-mail bids are allowed and must be sent to [cgilbert@usd263.org](mailto:cgilbert@usd263.org). Bids received at other email addresses will be rejected. Please mark the subject line as “Bread Bid 2019-2020”. USD 263 is not responsible for delays in server transmission and will reject all bids not received by the specified date and time. Confidentiality of bids received via email cannot be guaranteed. All bids received via email will be printed and placed in a sealed envelope by USD 263 personnel to await bid openings. All bidders will be notified of the bid outcome once the Board of Education approves the bids at a regularly scheduled meeting.

Questions concerning product specification may be directed to Richard Hampton at 316-777-0442 or email [rhampton@usd263.org](mailto:rhampton@usd263.org)

**This institution is an equal opportunity provider.**